

# DATA ANALYTICS ASSIGNMENT

## DAY 17

**1.Explain the process of copying a range name using Formula Auto-complete in Excel. Provide step-by-step instructions, and illustrate with an example how this feature can be beneficial in spreadsheet management.**

**2.Describe the syntax rules for creating range names in Excel. Provide at least three key rules that users should adhere to when defining range names, and explain the significance of following these rules.**

**3.Discuss the steps involved in managing names in Excel. Explain how to delete, rename, and organize names efficiently. Provide a practical example to illustrate the importance of proper name management.**

**4.How can you copy a range name using Formula Auto-complete in Excel?**

- a) Right-click on the name and choose "Copy."
- b) Use the "Copy Name" function in the "Formulas" tab.
- c) Start typing the first few letters of the name and press Enter when Excel suggests it.
- d) Copy the range name from the Name Manager.

