

# DATA ANALYTICS ASSIGNMENT

## DAY 19

**1. Explain the importance of managing names within an Excel table. Provide steps on how to add, edit, and delete names specific to a table. Illustrate the benefits with an example.**

**2. Describe the significance of giving a table a specific name in Excel. Provide steps on how to name a table and discuss how this enhances data management and analysis.**

**3. Explain the process of removing duplicates within an Excel table. Provide step-by-step instructions and discuss a real-world scenario where removing duplicates is beneficial.**

**4. How can you resize a table in Excel?**

- a) Tables cannot be resized.
- b) Manually adjust the cell borders around the table.
- c) Use the "Resize Table" feature in the Design tab.
- d) Delete unnecessary rows and columns.