



Continuous Improvement Toolkit

Matrix Diagram

Managing Risk

PDPC
FMEA RAID Logs
Fault Tree Analysis
Risk Assessment*
Traffic Light Assessment

Deciding & Selecting

Pros and Cons
Break-even Analysis
Force Field Analysis
Decision Tree
QFD
Kano Analysis
Critical-to Tree
Cause & Effect Matrix
Confidence Intervals
Probability Distributions
Graphical Analysis
Run Charts
Control Charts
Sampling
Brainstorming
Nominal Group Technique
Affinity Diagram
Lateral Thinking
Matrix Diagram
TPN Analysis
Prioritization Matrix
Paired Comparison
Pareto Analysis
ANOVA
Hypothesis Testing
Scatter Plot
Correlation
5 Whys
Chi-Square Test
Fishbone Diagram
Analogy
Mind Mapping*
Attribute Analysis

Planning & Project Management*

Importance-Urgency Mapping
Cost -Benefit Analysis
Voting
SWOT
Roadmaps
Project Charter
Gantt Chart
PDCA
Control Planning
Gap Analysis
Hoshin Kanri
Kaizen
How-How Diagram
Standard work
Simulation
TPM
Mistake Proofing
Pull Systems
JIT
Ergonomics
Work Balancing
Automation
Bottleneck Analysis
Visual Management
Flow
Value Analysis
5S
Wastes Analysis
SMED
Time Value Map
Process Redesign
IDEF0
Value Stream Mapping
SIPOC
Flow Process Chart
Process Mapping
Flowcharting
Service Blueprints

Understanding Performance

Benchmarking
Focus groups
Photography
Measles Charts
Data Collection
Critical Incident Technique
Observations

Understanding Cause & Effect

Design of Experiments
Regression
Multi-Vari Charts
Relations Mapping*
TRIZ***

Identifying & Implementing Solutions***

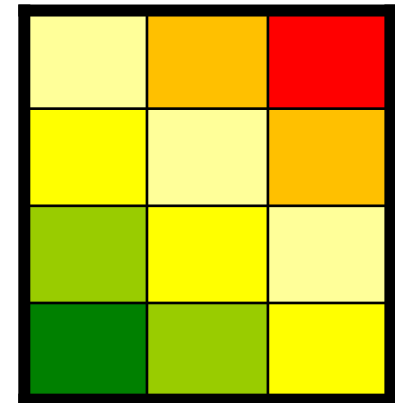
Visual Management
5S
SMED
Process Redesign
SIPOC
Process Mapping
Service Blueprints

Creating Ideas**

Designing & Analyzing Processes

- Matrix Diagram

- ❑ Used to understand the many-to-many relationship.
- ❑ Allows two lists (or more) to be compared.
- ❑ The second list is turned on its side to form a matrix.
- ❑ The relationships can now be indicated in the cell where the row and column of the two items cross.
- ❑ An example is to compare between causes and effects.



- Matrix Diagram

- Used typically to compare two lists where the list on the left represents a problem (the 'WHAT') and the list above represents a solution to that problem (the 'HOW').

E.g. customer requirements

v.s.

E.g. design specifications

List 1	List 2
Item 1	Item A
Item 2	Item B
Item 3	Item C
Item 4	Item D



What / How	A	B	C	D
Item 1		O		O
Item 2	O			
Item 3	O	O		
Item 4			O	O

L-Matrix

- Matrix Diagram

- A common extension is to use different symbols/numbers in the matrix cells to show the strength of the relationship.

Symbol	Relationship	Value
⊙	Strong	9
○	Medium	3
△	Weak	1

	A	B	C	D	
Item 1		○		⊙	12
Item 2	△				1
Item 3	△	⊙			10
Item 4			△	○	4
	2	12	1	12	

- Matrix Diagram

Example – Explore the Process of Doing a Load of Laundry:

Inputs / Outputs	Clean clothes	Clothes smell good	Wrinkle free	No shrinkage	
Laundry sorted	△			△	2
Cycle used	○	△	△	○	8
Wash temperature	⊙	△		○	13
Rinse temperature			△		1
Load size	○		⊙		10
Softener		⊙	○	△	13
Detergent	⊙	○	○	△	15
Washer type	○		○		6
	28	15	20	9	