



Continuous Improvement Toolkit

Control Charts

Managing Risk

PDPC
FMEA RAID Logs
Fault Tree Analysis
Risk Assessment*
Traffic Light Assessment

Deciding & Selecting

Pros and Cons
Break-even Analysis
Force Field Analysis
Decision Tree
QFD
Kano Analysis
Critical-to Tree
Pugh Matrix
Matrix Diagram
TPN Analysis
Voting
SWOT
Importance-Urgency Mapping
Cost -Benefit Analysis
Prioritization Matrix
Paired Comparison
Cause & Effect Matrix
Pareto Analysis

Planning & Project Management*

RACI Matrix Stakeholders Analysis
PERT/CPM Activity Diagram
Roadmaps Project Charter Gantt Chart
PDCA Control Planning Gap Analysis
Hoshin Kanri Kaizen
Tree Diagram** Standard work

Understanding Performance

Lean Measures KPIs
OEE Capability Indices
MSA RTY Descriptive Statistics
Cost of Quality
Probability Distributions
ANOVA
Reliability Analysis
Graphical Analysis
Hypothesis Testing
Run Charts
Scatter Plot
Correlation
5 Whys
Chi-Square Test

Understanding Cause & Effect

Confidence Intervals
ANOVA
Design of Experiments
Regression
Multi-Vari Charts
Relations Mapping*
Fishbone Diagram
TRIZ***

Identifying & Implementing Solutions***

Simulation TPM
Mistake Proofing
Pull Systems JIT Ergonomics
Work Balancing Automation
Bottleneck Analysis
Visual Management
Flow Value Analysis 5S
Wastes Analysis SMED

Data Collection

Benchmarking
Focus groups Interviews
Photography Check Sheets
Measles Charts Surveys
Critical Incident Technique
Observations

Creating Ideas**

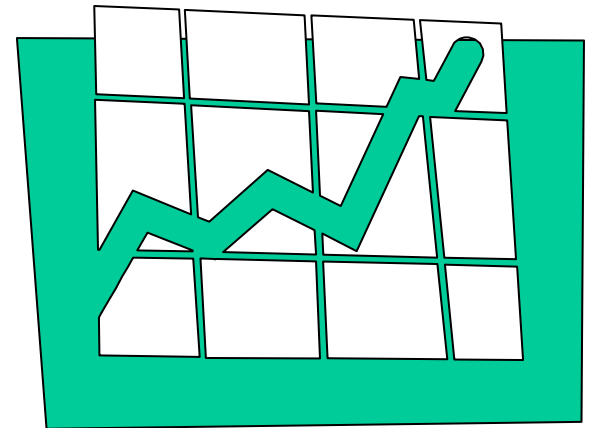
Brainstorming Analogy SCAMPER***
Nominal Group Technique Mind Mapping*
Affinity Diagram Attribute Analysis
Lateral Thinking Visioning

Designing & Analyzing Processes

Time Value Map Process Redesign
IDEF0 Value Stream Mapping SIPOC
Flow Process Chart Process Mapping
Flowcharting Service Blueprints

- Control Charts

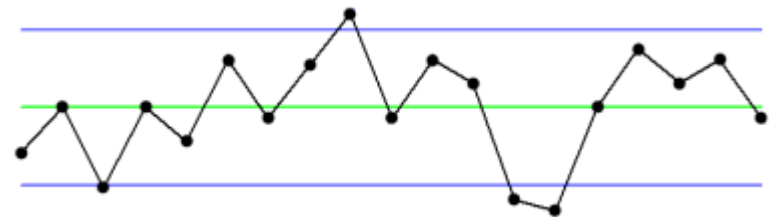
- ❑ A control chart is a plot of data overtime.
- ❑ It is a line graph of data points plotted in chronological order.
- ❑ These data points represent measurements, counts, or percentages of process output.
- ❑ It helps analyze the current level of process stability.
- ❑ Processes that are out of control need to be stabilized before they can be improved.



- Control Charts

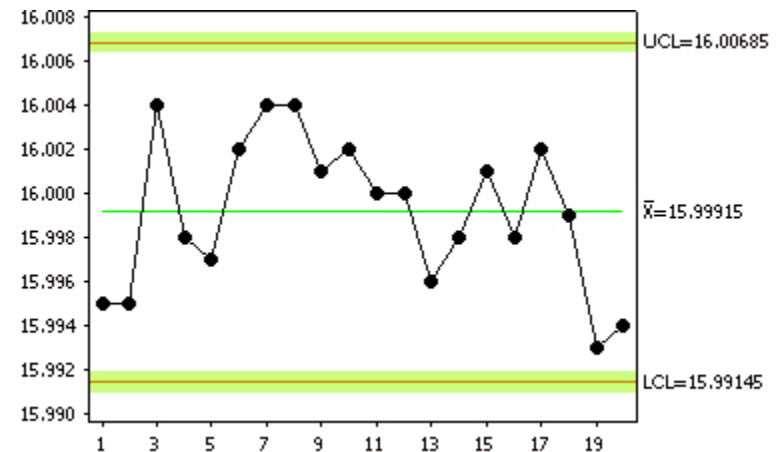
When to Use It?

- ❑ Analyze data for patterns and trends that are not easily seen in tables or spreadsheets.
- ❑ Understand variation in process performance so we can improve it.
- ❑ Monitor process performance over time and signal when it goes out of control.
- ❑ Communicate how a process is performed during a specific time period.



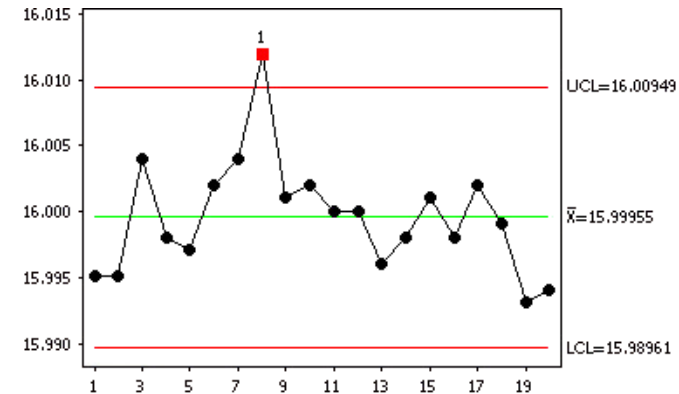
- Control Charts

- ❑ A control chart plots the result of a process over time against three reference lines:
 - A center line (a nominal value).
 - An upper control limit.
 - A lower control limit.
- ❑ These lines are calculated from the data.
- ❑ They reflect the central tendency and spread of the measured data.



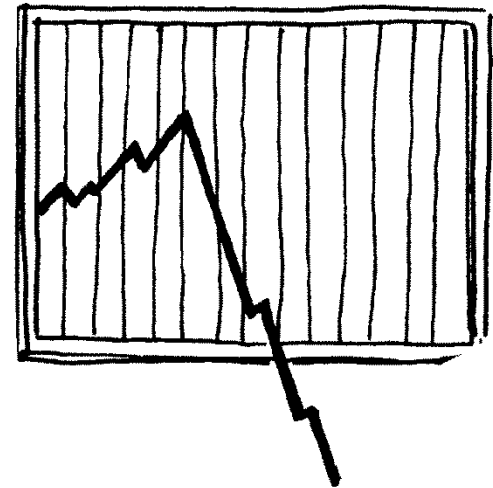
- Control Charts

- ❑ A process is **in control** when all points:
 - Are within the control limits.
 - Have no obvious patterns or trends.
- ❑ When all points fall between the limits, the process is exhibiting **common causes of variation**.
- ❑ When at least one point falls outside the control limits, the process is exhibiting **assignable causes of variation**.
- ❑ Special cause of variation is caused by something unusual in the process.



- Control Charts

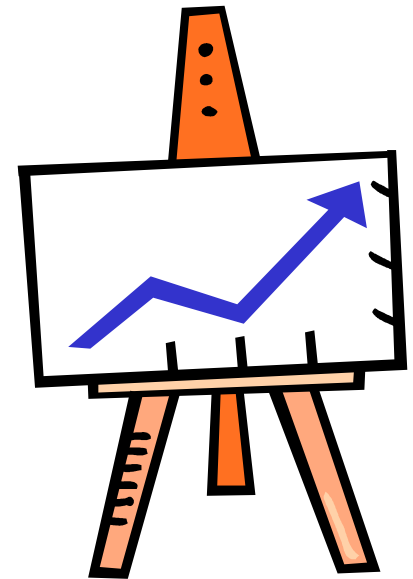
- If the process is **out of control**:
 - Look for unusual sources of variation (assignable causes).
 - Try to eliminate the cause if it degrades performance.
 - Try to incorporate the cause if it improves performance.
 - Reconstruct the control chart with new data.
 - Repeat this procedure periodically.



- Control Charts

Out of Control:

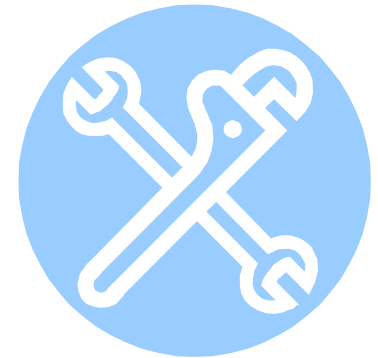
- ❑ Sometimes problems with a process can be detected even though the control limits have not been exceeded.
- ❑ An example of a **shift** is when you see a number of consecutive points on one side of the center line.
- ❑ An example of a **trend** is when you see a number of consecutive points in the same direction (up or down).
- ❑ An example of a **pattern** is when you see a pattern that recurs a number of times in a row.



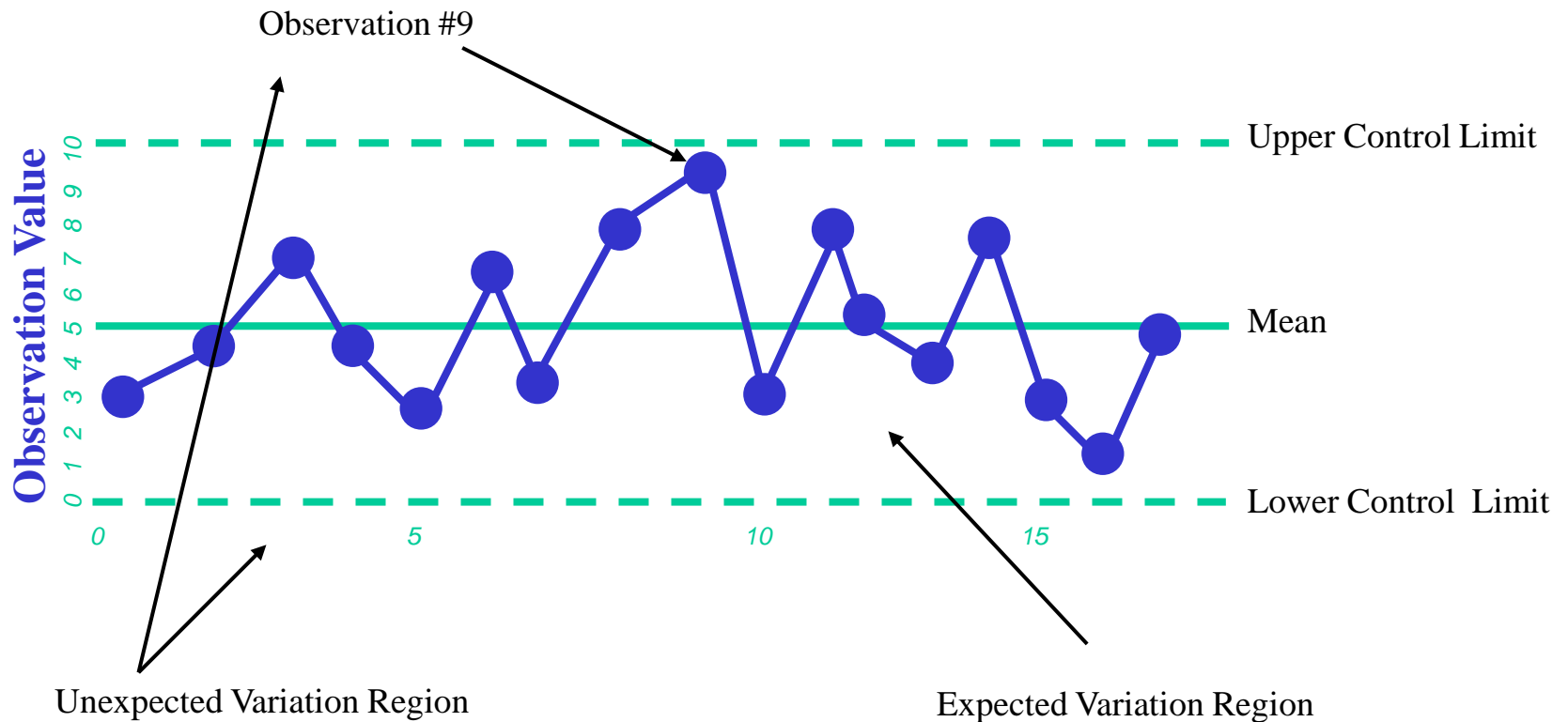
- Control Charts

Approach:

- ❑ Determine how to collect data, sample size, and frequency of sampling.
- ❑ Collect and record the data (At least 25 samples should be collected).
- ❑ Calculate appropriate statistics.
- ❑ Draw the chart stating the center line and the control limits.
- ❑ Plot the data on the chart.
- ❑ Analyze the results and determine if in-control or not.



- Control Charts

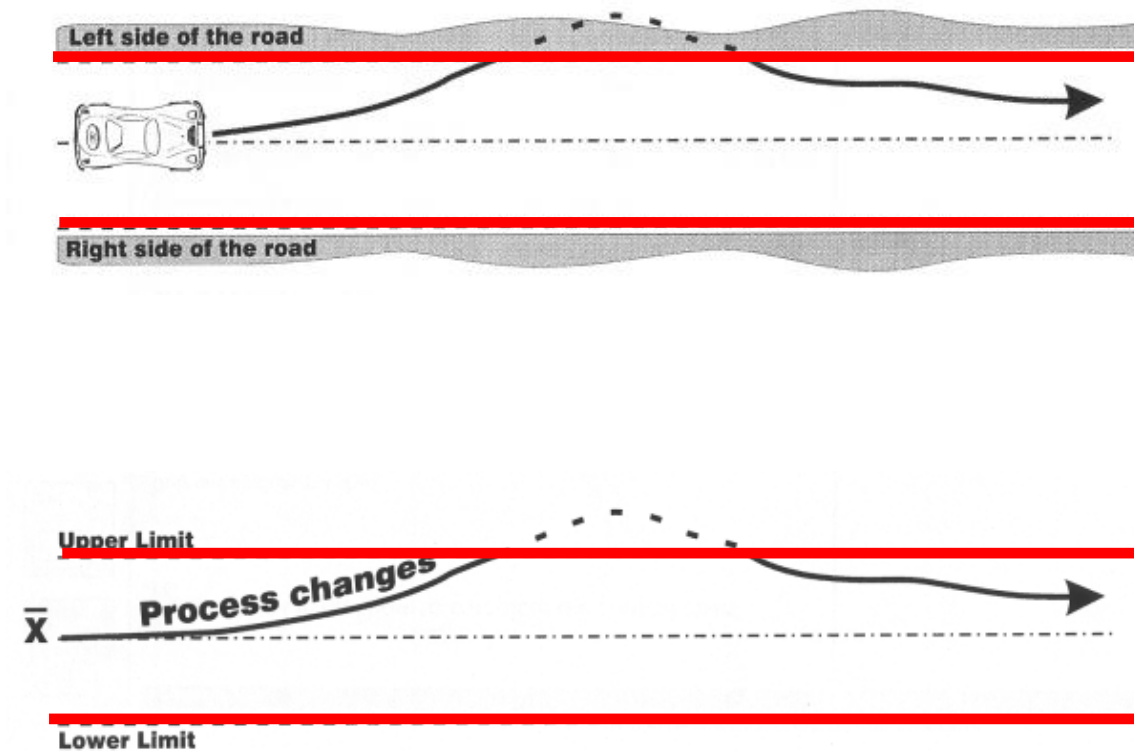


- Control Charts

- Typically, the upper and lower control limits are **3 sigma** level above and below the center line.
- 3 sigma limits provide bounds that can indicate the presence of unusual sources of variation in the process.



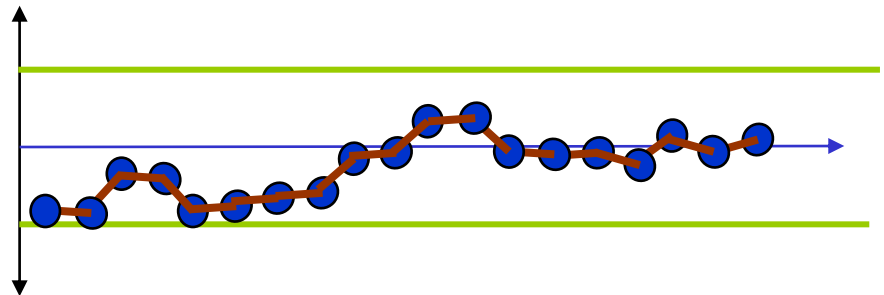
- Control Charts



- Control Charts

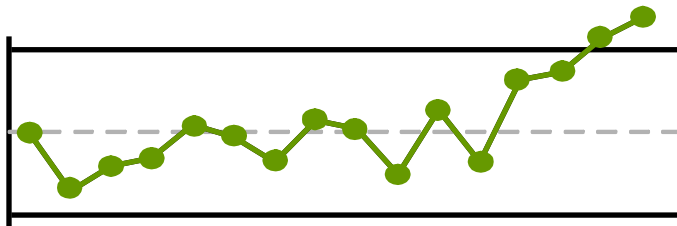
Things to Look Out For:

- ❑ Points that fall outside the control limits.
- ❑ Upwards or downwards trends.
- ❑ Changes in the amount of variation.
- ❑ Differences between the short and the long term.
- ❑ Sudden shift in process mean.
- ❑ Patterns or cycles in the data.
- ❑ Anything that doesn't appear to be random.

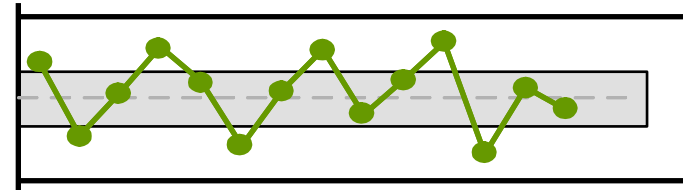


- Control Charts

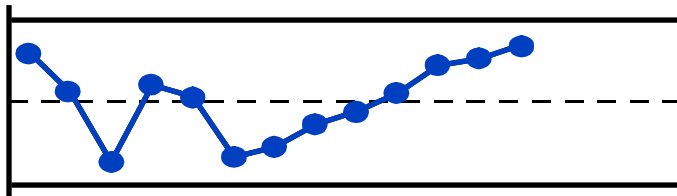
Typical Out of Control Examples:



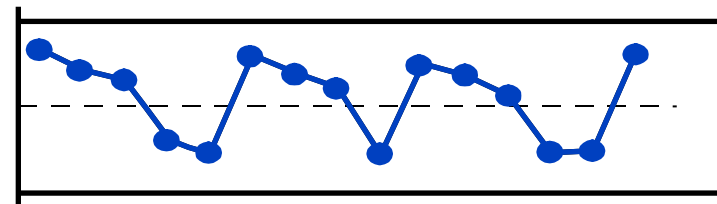
Outside control limit



Large Spread



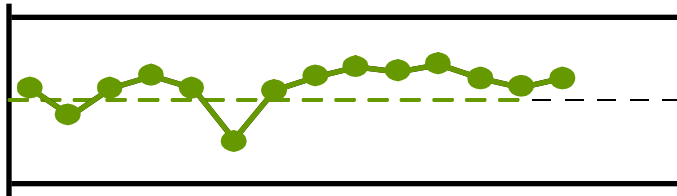
Increasing trend or continuous movement



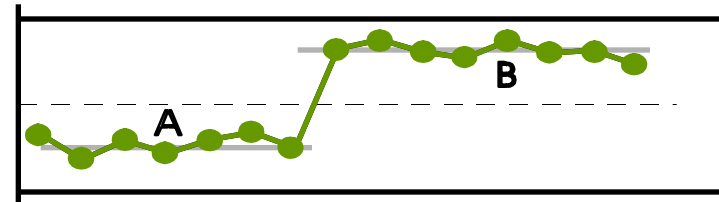
Cyclical pattern

- Control Charts

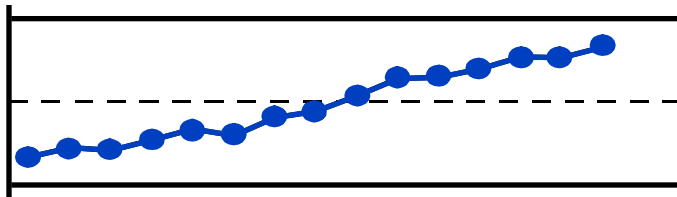
Typical Out of Control Examples:



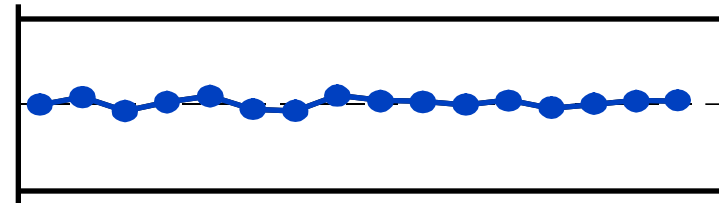
Shift in process average



A sudden change in centrality



Gradual going out of control

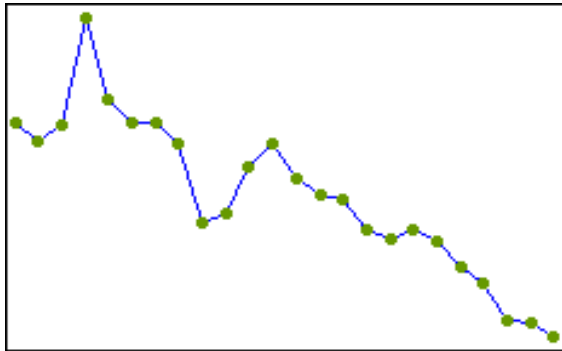


Measurement error

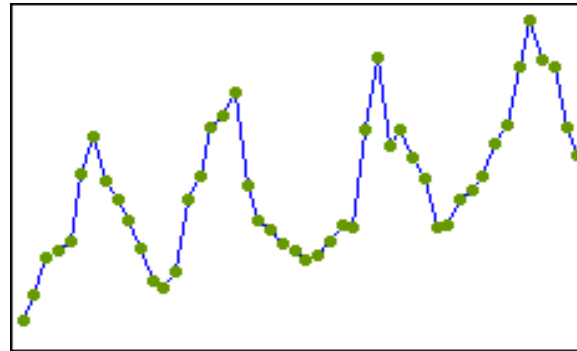
- Control Charts

Typical Out of Control Examples:

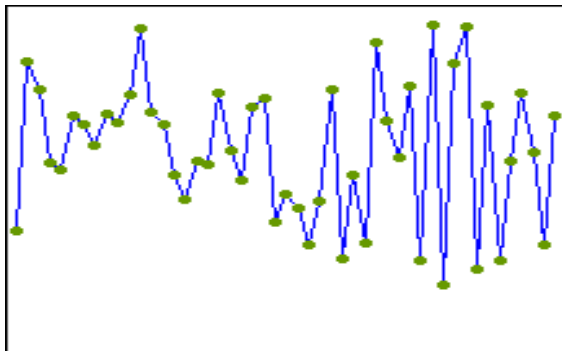
Downward trend



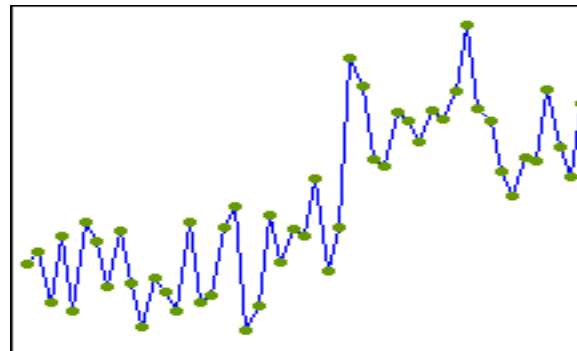
Cycle or Seasonal fluctuation



Fluctuation more at the end

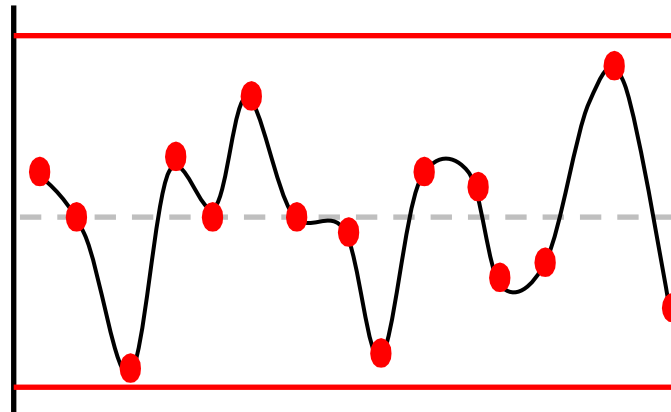


Change in the process or change in the method of data collection



- Control Charts

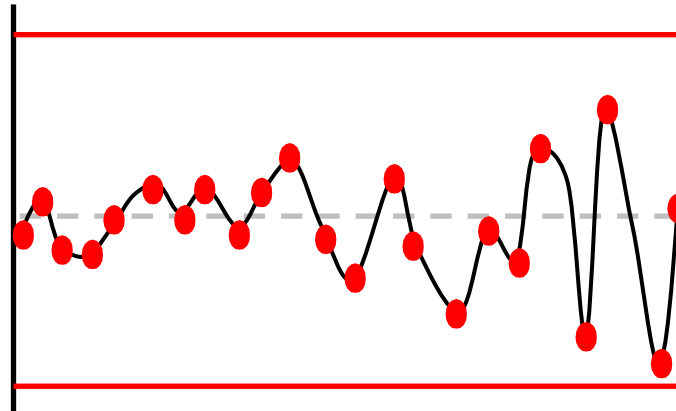
- **Question:** Do the points appear to be randomly distributed and independent?



- **Answer:** Yes, there are no unusual pattern indicating that data observations are random and independent.

- Control Charts

- ❑ **Question:** Do the points appear to be randomly distributed and independent?



- ❑ **Answer:** No, there is unusual pattern which is increase in the variation over time.

- Control Charts

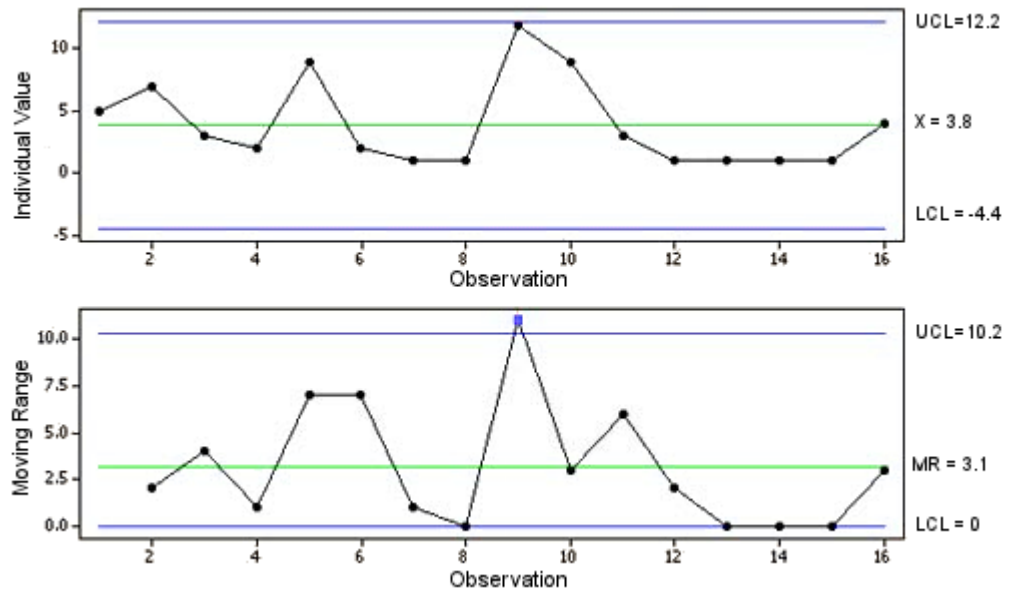
Control Charts Types:

- I-MR Charts
 - X-bar Charts
 - R Charts
 - S Charts
 - NP Charts
 - P Charts
 - U Charts
 - C Charts
- } Variable Data
- } Attribute Data

- Control Charts

I-MR Charts (Individual Moving Range Charts):

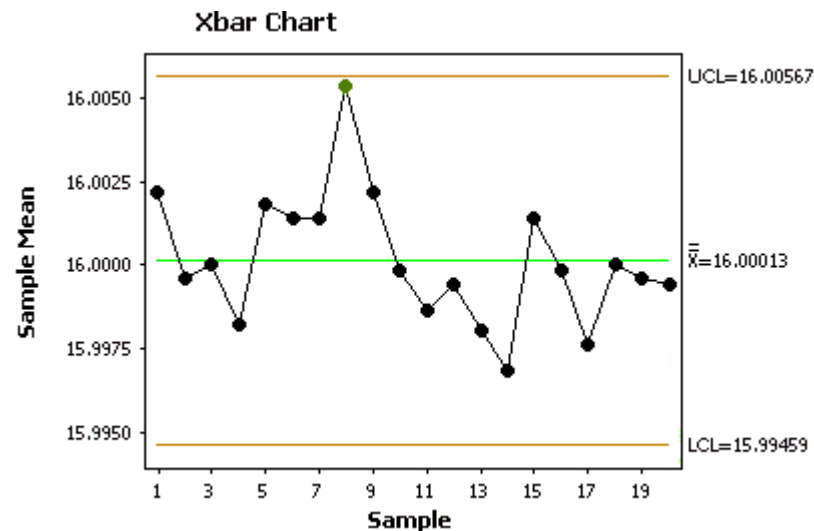
- ❑ Plots individual data and the moving range of the present and previous individuals.
- ❑ Used to monitor process variation when data are collected as individual measurements (with subgroups of size one).



- Control Charts

X-bar Charts:

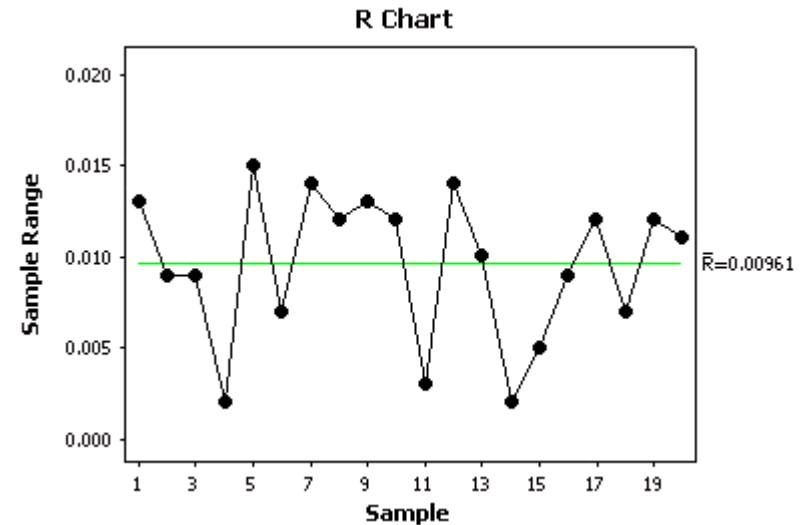
- ❑ The X-bar chart plots subgroup means over time.
- ❑ The upper and lower control limits on an X-bar chart are based on within-subgroup variation and subgroup size.



- Control Charts

R Charts:

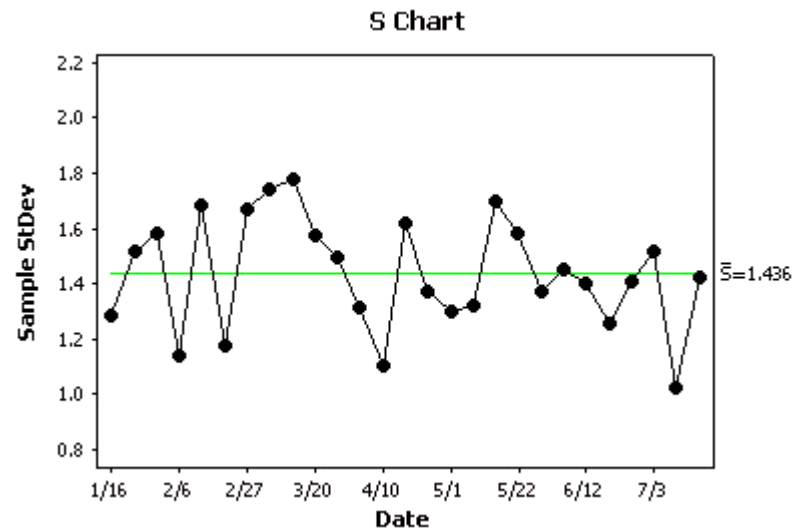
- ❑ The R chart plots sample ranges for each subgroup over time.
- ❑ Evaluates whether within-subgroup variation is stable over time.
- ❑ Used when subgroup sizes are small (generally eight or less).



- Control Charts

S Charts:

- ❑ The S chart plots sample standard deviations for each subgroup over time.
- ❑ Evaluate whether within-subgroup variation is stable over time.
- ❑ Used when subgroup size are large (generally greater than eight).



- Control Charts

Defects vs. Defective:

❑ Defects:

- Faults / non-conformities which cause an item to fail to meet the required standard.
- There can be more than one defect per item.



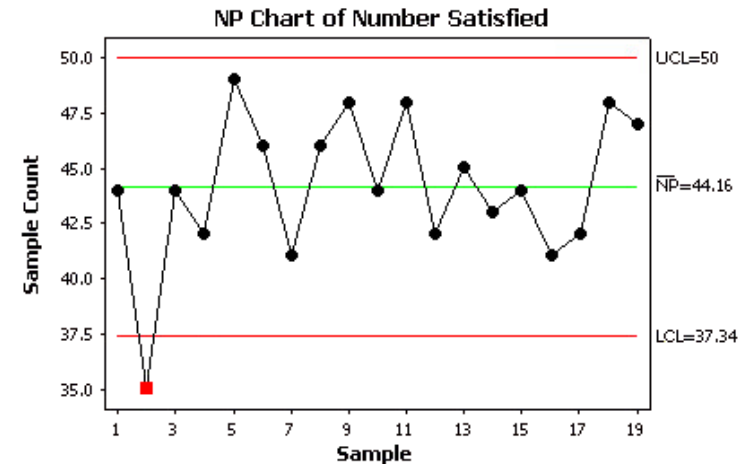
❑ Defective:

- Items which fail to meet the required standard due to the presence of defects.
- The item is either defective or not.

- Control Charts

NP Charts:

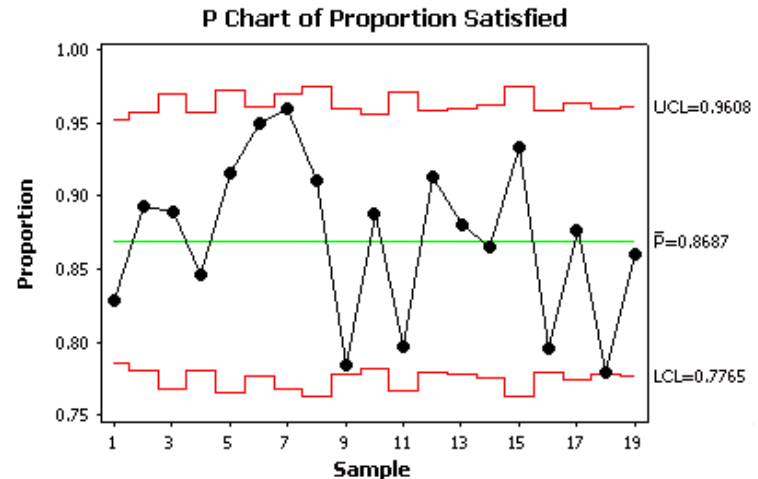
- ❑ Used to monitor the number of defectives or non-conforming units in a sample.
- ❑ NP charts are used when subgroup sizes are the same across the samples.
- ❑ Used for processes where the measurement system is only capable of determining whether a unit is defective or not.



- Control Charts

P Charts:

- ❑ Used to monitor the number of defectives or non-conforming units in a sample.
- ❑ P charts are used when subgroup sizes are different across samples.
- ❑ Control limits are dynamic and depend on the size of the sample.
- ❑ Often used when samples are from natural grouping.
- ❑ For example the number of treatments in a hospital in a week.



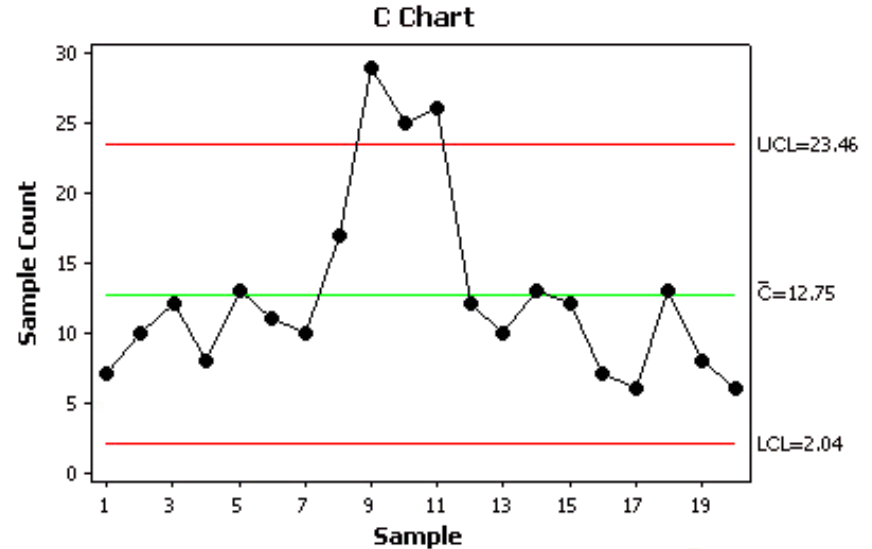
- Control Charts

C Charts:

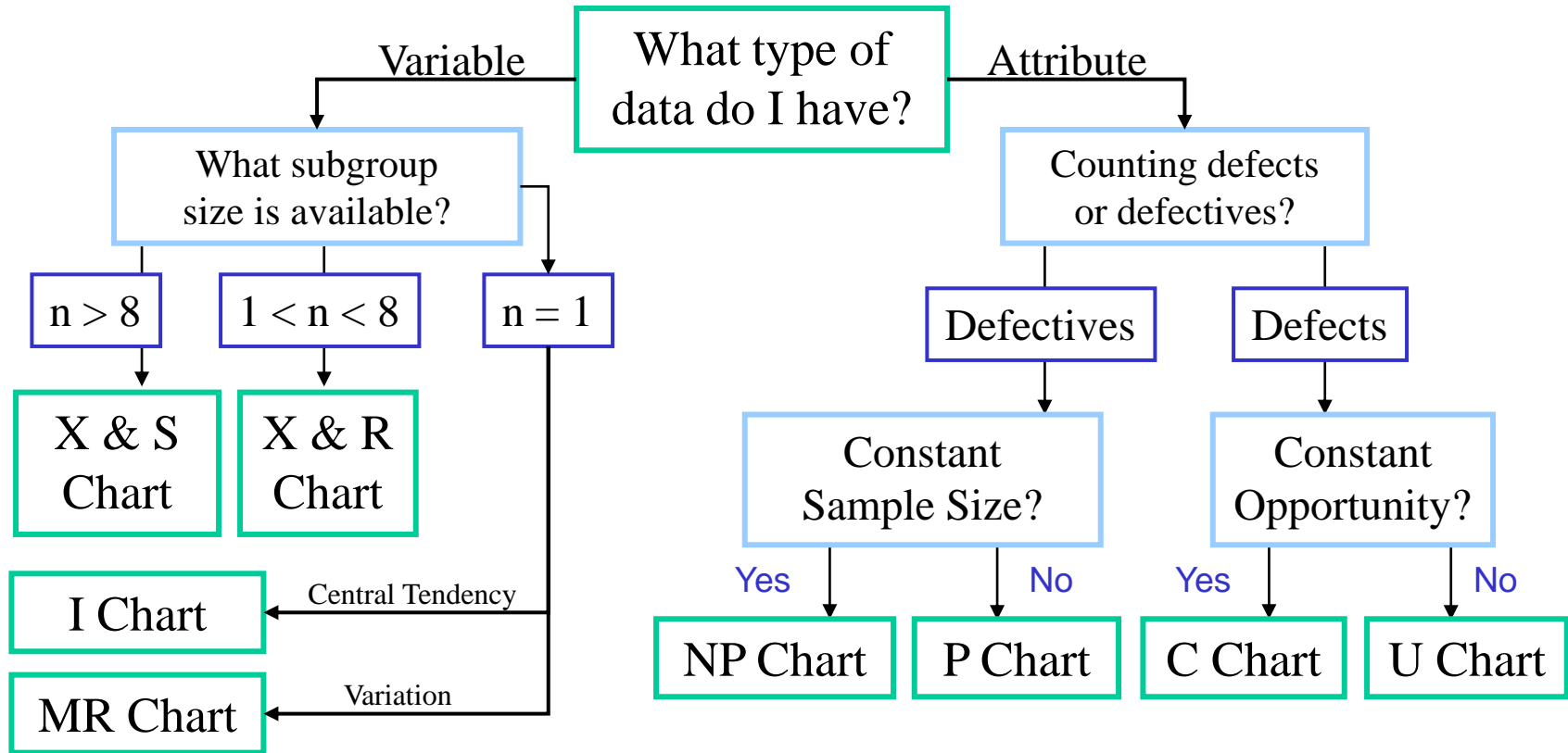
- ❑ Used to monitor the total number of defects in a sample over time.
- ❑ Used when subgroup sizes are the same across samples.

U Charts:

- ❑ Used to monitor the total number of defects in a sample over time.
- ❑ Used when subgroup sizes are different across samples.



- Control Charts



- Control Charts

Further Information:

- ❑ To monitor the ongoing process performance, we use:
 - Process control charts.
 - Process capability study.
- ❑ Control charts must be constructed after the process variability is in control.
- ❑ Control charts are not perfect tools for detecting shifts in the process distribution as they are based on sampling distributions.
- ❑ If no assignable causes are found after a thorough search, assume that the out-of-control points represent common causes of variation and continue to monitor the process.