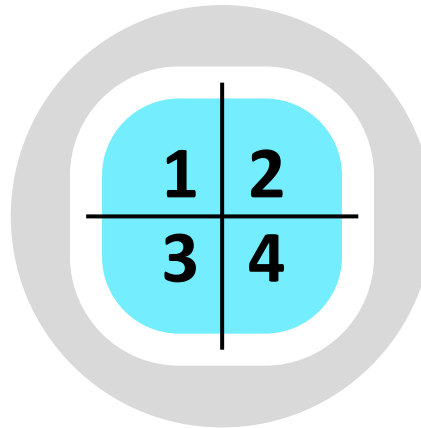


Continuous Improvement Toolkit

Four Field Matrix

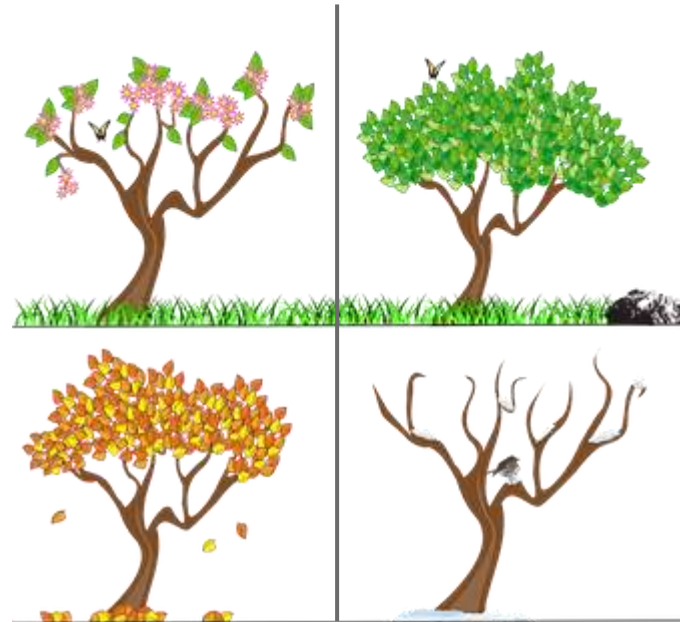


The Continuous Improvement Map



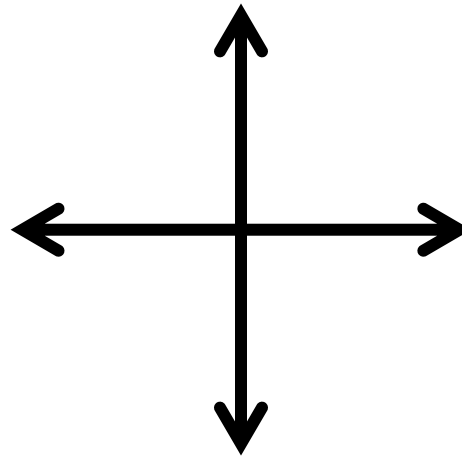
Four Field Matrix

An effective model for **planning**,
organizing and making **decisions**



Four Field Matrix

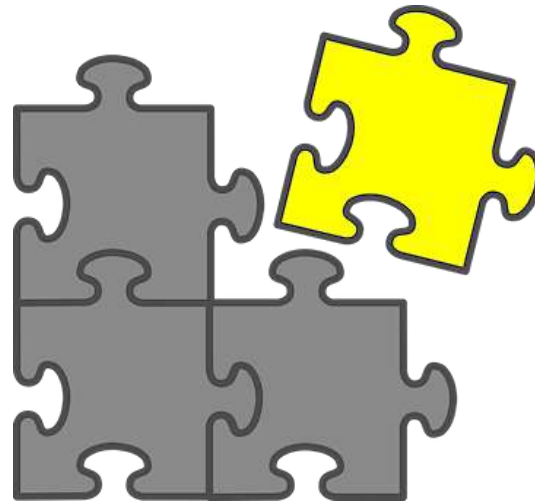
A **two-dimensional** chart that consists of **four equal-sized** quadrants



Each describes different aspects of information

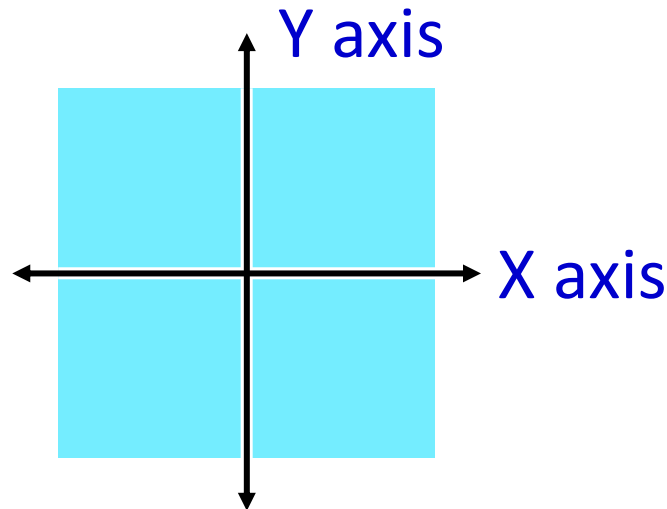
Four Field Matrix

Helps organize your ideas and information in a **logical manner** that makes sense



Four Field Matrix

Complex problems can be broken down into easier to handle groups by considering the **two most important characteristics** (represented on the X and Y axes)



Four Field Matrix

Importance urgency matrix

SWOT matrix

Power-interest matrix

Project prioritization matrix

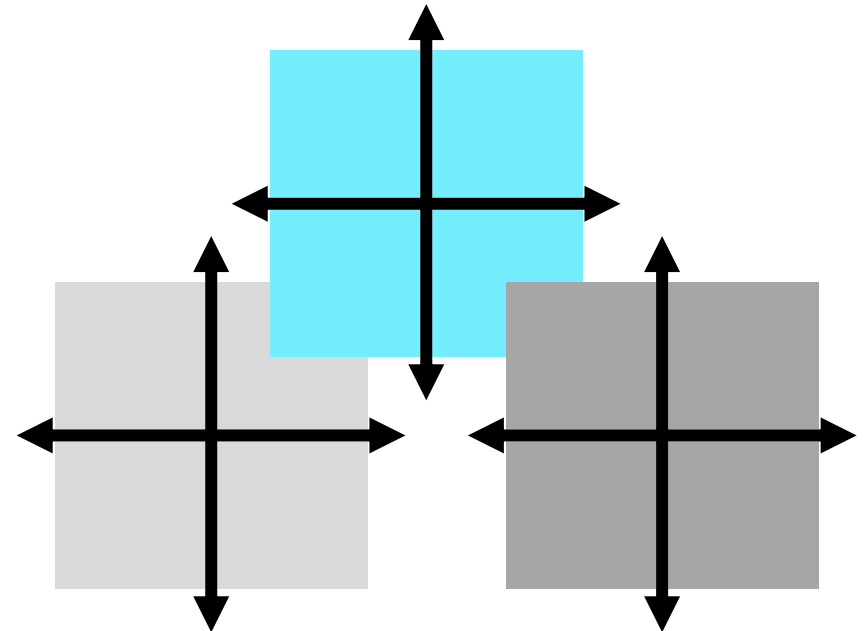
Project methodology matrix

Growth share matrix

Ansoff Matrix

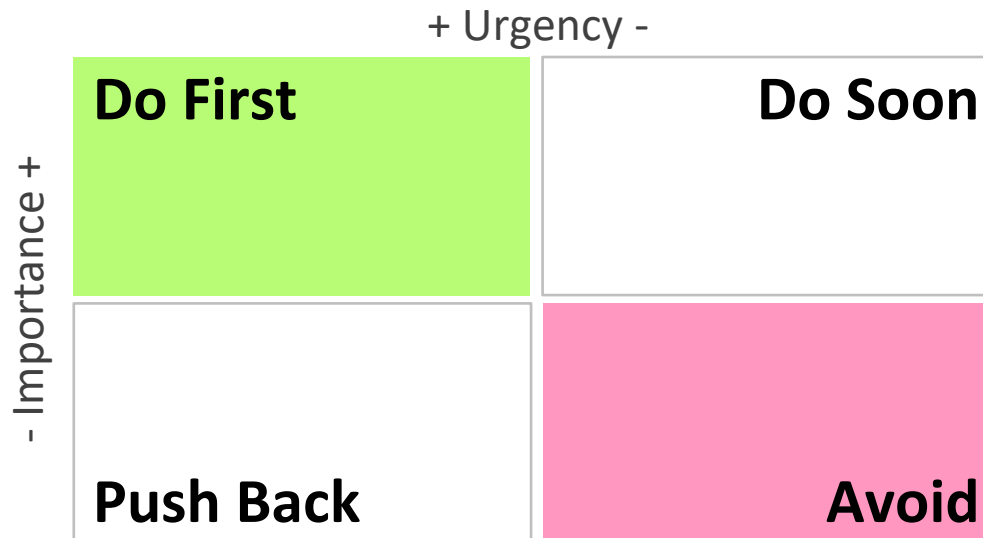
Mission and Core Competencies matrix

Applications



Four Field Matrix

Importance Urgency Matrix / Eisenhower Matrix



Prioritizes work and personal activities

Four Field Matrix

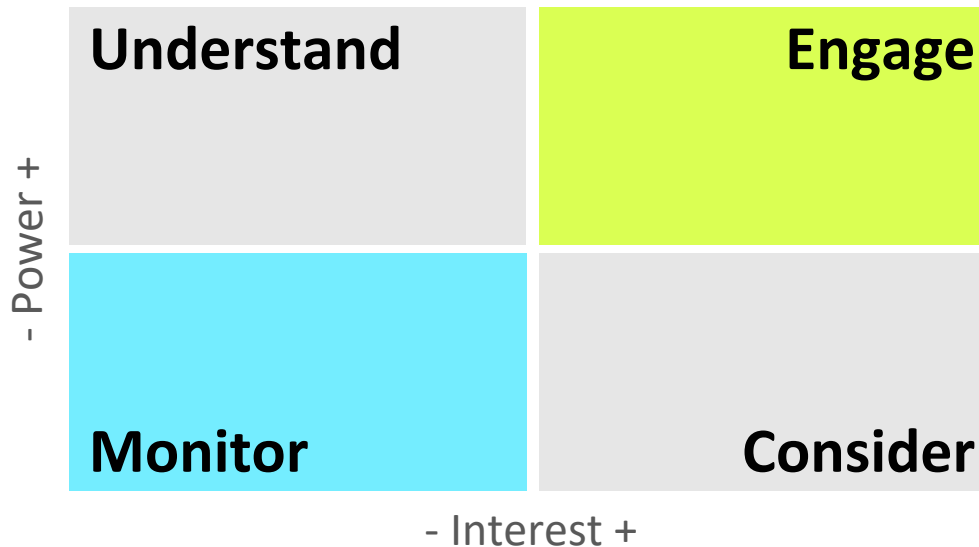
SWOT Matrix

	Positive	Negative
Internal	Strengths	Weaknesses
External	Opportunities	Threats

Evaluates the strategic position of an organization

Four Field Matrix

Power-Interest Matrix



Classifies **stakeholders** according to the power they hold and how likely they are to be interested in a project or change effort

Four Field Matrix

Project Prioritization Matrix



Helps **selecting the projects** that will have the greatest impact with the least amount of money, time or effort

Four Field Matrix

Project Methodology Matrix

Causes Known	JUST-DO	PMP
Causes Unknown	KAIZEN	SIX SIGMA
	Short Time-Span	Long Time-Span

Select the **methodology** for problem solving and process improvement

Four Field Matrix

How to Construct the Matrix

Think about and decide what you really want

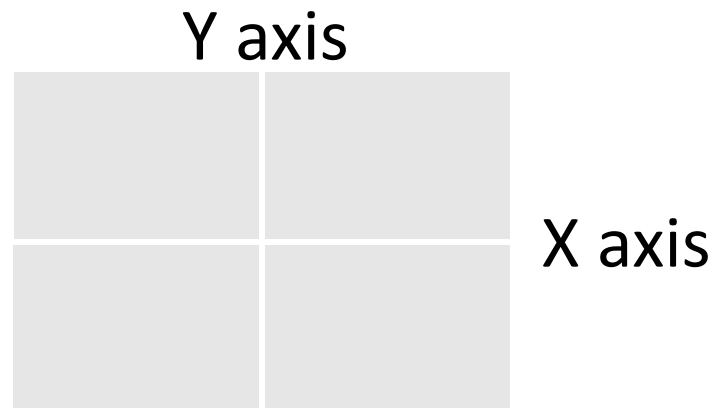
Determine the **type of matrix** appropriate for your situation



Four Field Matrix

How to Construct the Matrix

Determine the two most important **characteristics** to place on the X and Y axes



Four Field Matrix

How to Construct the Matrix

Draw the matrix and identify the **four quadrants**

Sort your ideas and information in the appropriate quadrants of the matrix

