

# Data Collection Plan

Project number:

Project title:

Project leader:

Date:

| Description of the data collection |  |
|------------------------------------|--|
|                                    |  |
|                                    |  |
|                                    |  |

| Key Variables - A summary of the chosen input variables (Y's) and/or output variables (X's) |   |   |   |   |   |   |
|---|---|---|---|---|---|---|
|   | 1 | 2 | 3 | 4 | 5 | 6 |
| Variable title  |   |   |   |   |   |   |
| Input (X) or output (Y) variable?   |   |   |   |   |   |   |
| Unit of measurement   |   |   |   |   |   |   |
| Data type   |   |   |   |   |   |   |
| Collection method   |   |   |   |   |   |   |
| Historical data exist?  |   |   |   |   |   |   |
| Operational definition exist?   |   |   |   |   |   |   |
| Data collector  |   |   |   |   |   |   |
| Start date  |   |   |   |   |   |   |
| Due date  |   |   |   |   |   |   |
| Duration (in days)  |   |   |   |   |   |   |