

Reference #:

Date:

Kaizen Report

Subject		Process / Project	
Before (Include pictures, diagrams, etc.)		After (Include pictures, diagrams, etc.)	
Benefits <input type="checkbox"/> Quality <input type="checkbox"/> Cost <input type="checkbox"/> Delivery <input type="checkbox"/> Efficiency <input type="checkbox"/> Waste <input type="checkbox"/> Safety <input type="checkbox"/> Energy <input type="checkbox"/> Moral <input type="checkbox"/> Other			
Originated By	Validated By	Approved By	Contact Details